Town of Londonderry, Vermont
Selectboard Meeting Minutes—Draft
October 19, 2026/6:00pm

Board members present: Tom Cavanagh, James Ameden, Leanne Alexander and Taylor Prouty.
Board members absent: Jim Fleming
Town Officials: Aileen Tulloch, Town Administrator; Patty Eisenhaur, Housing Commission.
Others present: Pamela Spaulding; Ana Stoddard; Angie Perry; Wayne Croler; Adam Smith, Beth Smith, Rachel Febbe; Melissa Brown; Meg Staloff; Nancy Jenson; Heather Stephenson; Amanda Fouda, GNAT-TV.
Online: Jen Greenfield, Chrissy Haskins.

1 Executive session: 1 V.S.A. § 313 (a)(3) The appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting. (Minute Taker Interviews)

Tom Cavanagh called the meeting to order at 6:00 pm

Taylor Prouty ***moved to go into executive session under 1 V.S.A. § 313 (a)(3) The appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting and invite Angie Perry and the Town Administrator to attend the session, and****. Leanne Alexander seconded. The* ***motion passed*** *unanimously.*

Enter executive session at 6:01 pm
Exited executive session at 6:08 pm

Taylor Prouty ***moved to hire Angie Perry at $25 an hour starting November 2*** *and Leanne Alexander seconded. The* ***motion passed*** *unanimously*

2. Call Regular Meeting to Order

Tom Cavanagh called the regular meeting to order.

3. Additions or Deletions to the Agenda

None**.**

4. Minutes Approval – Meeting(s) of 10/05/2026

Leanne Alexander ***moved to approve the minutes of 9/21/2026*** *and James Ameden seconded. The* ***motion passed*** *unanimously*

5. Selectboard Pay Orders

Leanne Alexander ***moved to approve the pay orders for payroll and accounts payable*** *and James Ameden seconded. The* ***motion passed*** *unanimously.*

6. Announcements/Correspondence

Aileen Tulloch made the following announcements:

- She attended Town Faire and the VTCMA conference two weeks ago
- Wastewater Project is now passed Old School Street, and the mound system
- Meet with Matt Blockler from WRC last week about him helping with the manciupal planning grant.

Correspondence included in the board meeting packet:

- A request for comment on the 2026 Consolidated Annual Performance And Evaluation Report for Vermont's Recovery and Housing Program.
- Email from Deborah Bouffard, attorney for Green Mountain Power, about the status of the new transformer. Informing the board it wont be replaced until 2029 instead of this year.
- Special event requested from Twisted Horn.
- Resignation letters from Jem Greenfield and Chad Stoddard.

7. Visitors and Concerned Citizens

a. SevEds Annual Visit (Laura Sibilia)

Meg Staloff was visitingon behalf of SevEds in Laura's stead. Meg gave an overview of SevEds mission and programs and how they serve Londonderry.

b. Chester Snowmobile Club Landowner Permission

Wayne Croler from the Chester Snowmobile Club was requesting permission to use portions of Lowell Lake Rd and Cromack Ln.

Taylor Prouty ***moved to allow the Chester Snowmobile Club to utilize portions of Lowel Lake Road and Mansfield Lake Road and authorize the Town Administrator to sign on behalf of the Selectboard,*** *and James Ameden seconded. The* ***motion passed*** *unanimously.*

Rachel Febbe asked questions about the Assistant Town Clerk position and what she heard as an urgent need to digitize or preserve the documents in the vault, and asked why the Selectboard was not pursuing outside help to get that done. Aileen Tulloch reminded the Board and the Public that the Town Clerk is an independent elected official and she has sole control over the disposition of the documents in the vault. The Selectboard has no authority over the vault or the Town Clerk. Febbe asked if the Assistant Town Clerk could take minutes instead of the recently hired Minute Taker. Tulloch responded that the Assistant Town Clerk was under the supervision of the Town Clerk only; had the Town voted for an Office Manager, who would have been widely available to all staff, not just the Town Clerk, that position might have been able to take minutes.

7. Liquor Commission
None**.**

8. Roads and Bridges

a. Updates

Two contractors on Spring Hill Road. Please reach out to the contractor who is having issues with local traffic. Apologies for the communication issues regarding traffic flow due to two contractors working on different culverts.

Work is being done on Route 100 with the wastewater project. Current paving is being done on what they dug up.

Melissa Brown mentioned speaking with Josh and she was pleased with how he handled going out and putting out cones after the rain last week and the settling of the culverts.

10. Town Officials Business
a. Housing Commission
i. Updates

Patty Eisenhaur gave an overview of the activities the Housing Commission has been involved in to date.

11. Transfer Station/Solid Waste Management
a. Updates

None

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2. Old Business

a. Ratify HSIP grants decision

Aileen Tulloch explained that the HSIP grant was the small roads grant discussed at last meeting in regards to line striping and other things.

Taylor Prouty ***moved to ratify the 10/5/26 decision to accept the HSIP grant and allow the town administer to sign any documents necessary to execute*** *and Leanne Alexander seconded. The* ***motion passed*** *unanimously.*

13. New Business

a. Appoint Title VI Coordinator

Aileen Tulloch explained that Title VI was born from the Civil Rights Act of 1964, and the State has informed municipalities receiving federal funds that they need to have a Title VI Coordinator. This position is needed by October 31st and trainings and things need to be posted on the website. It is important to ensure that people hired by the town are not being discriminated against. More information to come once the training is complete.

Leanne Alexander ***moved to appoint the Town Administrator as the town's Title VI Coordinator*** *and Taylor Prouty seconded. The* ***motion passed*** *unanimously*

b. Review and Approve South Village Change Order 14.

Chrissy Haskins from Dufresne Group explained that this change order was meant to include Phase II of the project. The advantages to using a change order rather than re-bidding the project were, among other things: time and cost savings, avoiding the risk of having two different contractors working in the same areas, and the ability to order equipment needed now in order to drawdown the Federal ARPA money which needs to be spent by November 30. The funds for Phase II aren't available yet but they are guaranteed; Chrissy has been working with the necessary State officials to nail down which funding stream will work best for Phase II. The goal is to have the entire South Village Wastewater project completely funded, and not use the previously voted on bond.

Taylor Prouty ***moved to approve moving The South Village Wastewater Change Order of $865,515.53 and authorize the select board chair to sign on behalf of the board*** *and Leanne Alexander seconded. The* ***motion passed****.*

Executive Session: if needed

15. Adjourn

James Ameden **moved to adjourn** and *Leanne Alexander* seconded. The motion **passed unanimously**

The meeting adjourned at 7:01 pm

Respectfully Submitted,
Amanda Fouda

Approved
LONDONDERRY SELECTBOARD

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Chair, Tom Cavanagh